

# ACPBA Executive Meeting - Minutes

Jan. 14, 2024, 7:30pm to 9:30pm, Zoom.

## Attendees

Dan Knee, Christina Oliver, Pamela Newcomb, Trevor Kellock, Gordon Murray, Tom Cumming, James MacHattie, Kylie MacHattie, Matt Clark, Larry Amirault, Ray Halliday, Mike Dupuis, John Murray

**In absentia:** Hugh Goldie

## Agenda

### Meeting Agenda

Motion: Approving meeting agenda

Notes: Agenda Approved.

Passed/Tabled: Passed

### 1. Review of current constitution and make changes as necessary - potential committee to complete this

Presenter: Dan

Notes: Looking for volunteers to form committee (3-4 people). Ray, Larry, & Dan volunteered.

Next Action: Christina to send a mass email out to association for another volunteer.

### 2. Social media/webpage updates - clarity of links was mentioned at AGM.

Presenter: Dan/Christina

Notes: new logo, rebrand website and swap photos. Association logo contest proposed. New logo goal to visually represent all of Atl. Can. and not just NS. Logo criteria list required. Time goal for logo submission date: end of May or early June. Website currently hosted by Square Space. Tom willing to help with website upgrades.

Next Action: a) Christina to check with contacts for website rebranding support. b) Christina to send out logo contest message to association once criteria obtained.

### 3. Membership issues raised at AGM.

Presenter: Dan

Notes: suggestion for online membership portal through website.

Next Action: Christina to follow up with Lynn Redmond, possibility of doing it through square space.

### 4. Judging issues/judges list (requirements for new judges)

Presenter: Dan

Notes: judges to be members in good standing with membership dues paid by April

membership deadline annually. Judges in good standing list to then be sent out to all games annually. Conflict of interest issue discussed regarding band members judging their own bands in sanctioned competitions. Point of difficulty given small community raised.  
Next Action: Music Board to add this & formal “Judges Code of Conduct” to their discussion along with judging accreditation, training, recruiting, etc. at their next meeting.

#### **5. Registration - can we move to online form/payment of dues?**

Presenter: Dan

Notes: Decided in Agenda Items #3 & #4.

#### **6. Banking update**

Presenter: Dan

Notes: Bank meeting Jan. 18 to update signing authority list. Dan, Gordon, John will have signing authority.

Next Action: Dan, John, Gordon, and Mike to attend bank meeting.

#### **7. Suggestion Box**

Presenter: Tom

Notes: Update/create form on website to collect suggestions for improvement from membership. Messages would go to Christina to pass on to appropriate parties. Also suggestion to post executive meeting minutes on website. Aim to be more transparent to association members.

Next Action: Christina to initiate suggestion box form and publish monthly executive meeting minutes upon approval.

#### **8. Instructor List**

Presenter: Tom

Notes: Extensive discussion regarding creation, maintenance, and criteria for an instructors list to be published on the ACPBA website for new and existing students to access. Reference: PPBSO website. Two methods discussed: a) one list by ACPBA or b) ACPBA refers students to appropriate regional representative, with reg. reps. to create and maintain their own list, matching incoming students with an appropriate level instructor and location. Qualification criteria to be documented and consistent across regions. Information gathering: who is taking students, how to contact them, what level students they can take, possibility of virtual or remote lessons, date of most recent criminal record and/or vulnerable sector check or would individual be willing to get these checks, how frequently would checks need to be redone.

Next Action: a) Reg. reps. to reach out to all bands in their area to gather list/info. b) Music board to create instructor minimum qualification criteria and send to reg. reps. c) Determine liability risk of ACPBA instructor list and role of background checks (Christina to reach out to Scott MacDonald). d) Tom to contact PPBSO regarding their list and requirements.

### **9. Knockout Competition**

Presenter: Tom

Notes: Discussed need for creation of knockout committee to organize knockout comps. Two proposals: a) each "area"(province?) to run their own knockout. b) one big off-season competition including all drummers or a drummer-only competition.

Next Action: Christina to send out a communication to association requesting volunteers to create a drummers-included competition/knock-out series organizing committee.

### **10. "Landing Pad"**

Presenter: Tom

Notes: idea for website, "if you're a beginner, click here" to supply resources on where to learn pipes/drums. Ties with agenda item #8 as well.

Next Action: Tom to reach out to Shelena regarding recruitment committee status and appointing chair.

### **11. School Shows**

Presenter: Tom

Notes: part of recruitment effort as in agenda item #10.

### **12. Agnew-Harrison Drumming Competition**

Presenter: Tom

Notes: grades 3, 2, 1, & open (non-invitational) drumming competition. Trish Kirkland organizing. ACPBA to advertise for this. Possibility to financially support participant(s) (depends on number, more likely to support if event becomes invitation only)

Next Action: a) Tom to reach out to Trish to gather information. b) ACPBA to promote and advertise.

### **13. Notes from membership (Vicki Gray)**

Presenter: Tom

Notes: look into non-competition events, still plan on workshops as usual. AGM 2024 event to help satisfy this request.

### **14. AGM 2024 Proposal (Nov. 2-3, 2024)**

Motion presente by: Trevor

Notes: Detailed proposal submitted by Trevor. ACPBA would pay to rent facility at CBU (\$1895 if well-attended, \$1000 if less well-attended) and organize a workshop (free for members, or pay for entry, may bump up membership as cost could be the same as membership). Same weekend as London. ACPBA not responsible for organizing accommodations/food, that is up to individual attendees.

Next Action: a) ACPBA to float \$250 to reserve weekend. b) Trevor to gather headliner musicians. c) ACPBA/Trevor to contact workshop instructors sooner than later. d) ACPBA to advertise and promote, Christina to put out a save the date communication.

Passed/Tabled: Trevor so moves, Gordon seconds - motion passed.

**15. Any other new business**

Motion: none

Notes: N/A

Passed/Tabled: N/A

**Motion to convene:** Christina so moves, Dan seconds - passed

**Next meeting: Feb. 18 at 7:30pm via Zoom**

**\*\* Meetings to be 3rd Sunday of every month \*\***

**Action items for next meeting:** Items 1-4, 6-10, 12, & 14

**Agenda items for next meeting:** Follow up on action items from Jan. 14 meeting.